

TOWN OF NEW DURHAM
JOINT LOSS MANAGEMENT COMMITTEE MEETING
December 19, 2013
New Durham Town Hall

COMMITTEE MEMBERS PRESENT: Jeremy Bourgeois, Kellie Chase, Max Wirestone and Carole Ingham.

COMMITTEE MEMBER ABSENT: Leon Smith, Peter Varney, and Reginald Meatley

Carole Ingham convened meeting at 2:10 PM. Location was changed to the Town Hall.

MINUTES: Corrected minutes on August 22, 2013: Sp Kellie, add page numbers, add that Meatley was present and delete the word library as it was listed twice in a sentence. Jeremy Bourgeois made a motion, seconded by Max Wirestone, to **accept the minutes of August 22, 2013, as amended**. Bourgeois, Ingham and Wirestone voted yes and Chase abstained. Motion passed.

WORKERS COMPENSATION CLAIMS: Postponed until the next meeting.

OLD BUSINESS: The committee has a **draft of the Health and Safety Program Guidelines** but because only half of the committee is present. Ingham made a motion, seconded by Bourgeois to table the discussion. Motion passed. Ingham will make copies for all members of the committee.

Bourgeois will follow-up on progress of the **annual inspection of town property** and discussed the inspection in 2014 should be finished by the June 19th meeting.

NEW BUSINESS: Set **dates for 2014 meetings:**

- Thursday, Jan 23, 2014 at 2:00 PM at the Town Hall
- Thursday, Feb 20, 2014 at 2:00 PM at the Town Hall
- Thursday, April 24, 2014 at 2:00 PM at the Town Hall
- Thursday, June 19, 2014 at 2:00 PM at the Town Hall
- Thursday, Sept 25, 2014 at 2:00 PM at the Town Hall
- Thursday, Dec 18, 2014 at 2:00 PM at the Town Hall

ADJOURN: Bourgeois made a motion, seconded by Wirestone to the meeting adjourned at 2:50 PM.

Respectfully Submitted,

Carole Ingham